Dr. Sara Alexis Rutledge

Curriculum Vitae

Mount Aloysius College 218 Wren Street

Main Administration Building 41C Indiana, PA 15701

7373 Admiral Peary Highway 724.465.9081

Cresson, PA 16630 412.289.6543

814.886.6376 rutledgeeducationalconsulting@gmail.com

SRutledge@mtaloy.edu

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EDUCATION**

2005 D.Ed. Indiana University of Pennsylvania, Indiana, PA

 Department of Professional Studies in Education

 Curriculum and Instruction

 **GPA 4.0**

1996 M.A. Indiana University of Pennsylvania, Indiana, PA

 Department of Sociology

 **GPA 4.0**

 Summa Cum Laude

 Concentrations in Sociology: Sociology of Children

 Sociology of Education

1994 B.A. Seton Hill University, Greensburg, PA

 Department of Sociology and Social Work

 Sociology

 **Major G.P.A. 4.0**

 Elementary Education

 Seton Hill University, Greensburg, PA

 Commonwealth of Pennsylvania Professional Teaching Certificate in Elementary

 Education (K-6)

 Pennsylvania Department of Education

 Act 48 Continuing Professional Education Profession Personnel ID 2361706

1990 St. Francis Central Catholic High School, Diocese of Wheeling-Charleston, Morgantown, WV

**HONORS AND AWARDS**

2016 St. Francis Alumni Achievement Hall of Fame Awardee, Hall of Fame Banquet, Lakeview Golf Resort and Spa, Morgantown, WV

2016 Outstanding Contribution to the Life of a Student Athlete Award, Faculty Appreciation Night and Pink Out at Mount Aloysius College, Presented by the MAC Athletic Director and Student Nominated

2015 Recognized by Seton Hill University as an alumni “Success Story”

 https://www.setonhill.edu/academics/undergraduate\_programs/sociology/success\_stories

2015 Nominated by Kappa Delta Pi: International Honor Society in Education for a position on the National Assessment Governing Board (The Nation’s Report Card). National Center for Education Statistics/United States Department of Education.

2014 Kappa Delta Pi: International Honor Society in Education

2013 Outstanding Contribution to the Life of a Student Athlete Award, Faculty Appreciation Night and Pink Out at Mount Aloysius College, Presented by the MAC Athletic Director and Student Nominated

2010 Outstanding Contribution to the Life of a Student Athlete Award, Faculty Appreciation Night at Mount Aloysius College, Presented by the MAC Athletic Director and Student Nominated

2008 Act 101 Academic Achievement Awards Banquet- Recipient of Student Award

2004 Who’s Who Among American Women

2003 Who's Who in American Education

2002 Who's Who Among American Women

1. Phi Kappa Phi Honor Society

2001 Faculty Recognition of Superior Effort Award Recipient (IUP Student's Choice Program)

2001 Who's Who Among American Women

1999 Indiana University of Pennsylvania Academy for Teacher Preparation

1999 Awarded Graduate Teaching Associate Position, Indiana University of Pennsylvania

1998 Foundation for IUP Doctoral Fellowship Award

1998 Awarded Graduate Assistantship, Indiana University of Pennsylvania

1998 Who's Who Among American Women

1997 Alpha Kappa Delta: National Honor Society in Sociology

1995 Pi Gamma Mu: International Honor Society in the Social Sciences

1994 The President’s Award for Service: Presented by Dr. JoAnne Woodyard Boyle

1994 Sullivan Class Award for Highest Grade Average in Senior Class

1994 Who’s Who Among Students in American Universities and Colleges

1994 Certificate of Achievement for Exceptional Performance in Sociology: Presented by Dr. James Paharik

1994 Awarded Graduate Assistantship, Indiana University of Pennsylvania

1992-1994 Dean’s List: Seton Hill University

**CLEARANCES AND TRAININGS**

2014 Pennsylvania Department of Education Pennsylvania State Test Administrator Training. PDE Bureau of Assessment and Accountability. Certification to administer the PSSA and Keystone Exam K-12th Grade.

2014 Promethean Board Training, Horace Mann Elementary School, Indiana Area School District

2013 Act 34 Pennsylvania State Police Request for Criminal Abuse Check

2013 Act 151 Department of Public Welfare Child Abuse Clearance

2013 Federal Criminal History Record Information (Fingerprinting)

2013 Act 24 Arrest/Conviction Report and Certification From

2013 Mandated Reporter Training: Recognizing and Reporting Child Abuse: Pennsylvania Support Alliance

2013 “Foundations of Online Instruction” training course offered by the Mount Aloysius College Office of Online and Distance Education

2012 Family Educational Rights and Privacy Act (FERPA) Training Certificate Mount Aloysius College, American Association of Collegiate Registrars and Admissions Officials and the Catholic University of America

**UNIVERSITY TEACHING EXPERIENCE**

2015-Present **Professor of Education, Education Department, Division of Humanities, Social Sciences, and Professional Studies, Mount Aloysius College, Cresson, PA**

2011-2015 **Associate Professor of Early Childhood and Elementary Education, Education Department, Division of Humanities, Social Sciences, and Professional Studies, Mount Aloysius College, Cresson, PA**

2007-2011 **Assistant Professor of Early Childhood and Elementary Education, Education Department, Division of Humanities, Social Sciences, and Professional Studies Mount Aloysius College, Cresson, PA**

Teaching:

 ED 119: Aesthetic Experiences for Young Children/Creativity

 ED/PY 206: Psychology of Exceptional Children (Traditional and Online)

 ED 225: Child and Adolescent Development for Educators

 ED 305: The Art of Effective Teaching

 ED 320: Applied Learning Strategies for the Exceptional Learner (Tradition and Online)

 ED 281: Technology in Early Childhood Education (unpaid course overload)

 ED 310: Methods of Teaching Math (Early Level)

 ED 414: Creating and Adapting Curriculum (Early Childhood) (traditional course and directed study)

 SO 301: Multicultural Issues in Education and Society (traditional course and directed study)

 CS 103: Communication Technologies Literacy

 CS 302: Technology in Education (Hybrid)

 PY 204: Child Development and Adolescence

 PY 221: Educational Psychology (Online)

 LA 101: Connections I: Self and Community

 ICT 101: Information Literacy (Traditional and Online)

 Supervision of Pre-Student Teachers:

 Huntingdon Area School District: Southside Elementary School

 Spring Cove School District: Martinsburg Elementary School

 Altoona Area School District: Baker Elementary School

 Cambria Heights School District: Cambria Heights Elementary School

 Central Cambria School District: Jackson Elementary School

 Central Cambria School District: Cambria Elementary School

 Blacklick Valley School District: Elementary Center

 Departmental Leadership:

 Communications/Marketing/Social Media Coordination

\* Administer and update the Education Department home page as a way of attracting and recruiting NEW students

\*+ Created, administer and update the MAC Education Facebook Page. This site is a place devoted to posting department announcements, college events, professional development opportunities, and job opportunities for CURRENT students

\* Created and maintain a LinkedIn site to assist in staying connected to our Education Department ALUMNI. This assists in the data-driven decision making that we engage in related to program goals and outcomes and assessment.

 Digital Portfolio Project

\* Developed and update the Education Department Digital Portfolio Handbook

\* Developed and update the Education Department Digital Portfolio Rubric

\* Developed two YouTube videos on Electronic Portfolios in collaboration with the MAC Emerging Technologies Librarian at <http://youtu.be/RmgOd5egxNA>

 Education Department Blackboard Site

\* Created, administer, and update the Education Department Blackboard which links students to critical department documents including: Education Department Early Level and Middle Level Student Handbooks, Student Teaching Handbook, Advising Sheets, Course Sequence Guides, Clearances Link, Mandated Reporter Training Link, External Links for PDE/SAS, Link to PAPA and PECT Tests, Electronic Portfolio Information, and the Education Department Lesson Plan Template

\* Annually update the Education Department Lesson Plan Format, Unit Plan Format and Digital Portfolio Rubric to reflect the Charlotte Danielson Framework for Teaching

 Act 48 Teacher In-Service Workshop: Teacher Renewal and Inquiry-Based Learning Course- TRAIL to Nature (Summer 2010)

 Grant Funded Activities:

 \* Member of the National Science Foundation Cyberlearning Grant Committee, Mount Aloysius College

 $550,000

 \* Wrote and received a $4,000 grant from the Southern Alleghenies Learn and Serve Alliance (SALSA)

 Project Collaboration with Pennsylvania Association for Individual with Disabilities (PAID)- Youth

 Ambassador Program

\* Wrote and received a $250 grant from the Mount Aloysius College Service Learning Committee Faculty Academic Service Learning Development Grant. “Service-Learning in a Teacher Preparation Program: A Community Partnership Between the Education Department at Mount Aloysius College and the Johnstown Children’s Museum” <http://www.jaha.org/ChildrensMuseum/specialevents.html>

\* Wrote and received a $200 grant from the Mount Aloysius College Service Learning Committee for a collaboration between students enrolled in ED 119: Aesthetic Experiences for Young Children and the Ann Harris Smith Child Development Center. Students used grant funding to purchase materials for their creating lessons with young children at the center.

\* Grant/Distinction Research: Served the college by assisting in data collection associated with the following three proposals:

 Institute of Museum and Library Services Sparks! Ignition Grant for Libraries

 President’s Higher Education Honor Roll for Community Service

 Carnegie Classification for Community Engagement

 \* Title III Grant: E-Portfolios (course release Spring 2009)

 Using Chalk and Wire in the Department of Education

 Development of E-Portfolio Departmental Handbook

 Research on E-Portfolios and their use in Teacher Education Programs and for Employment Purposes

 Invited to present two workshops on e-portfolios at the Spring 2009 Faculty Development Week

 Community Collaborations/Service Learning Collaborations:

 \* Johnstown Children’s Museum

 \* Appalachia Intermediate Unit 8 Bridge Program

 \* Pennsylvania Association for Individuals with Disabilities

 \* The Arc of Blair County- Lexia Reading Program

 \* The Ann Harris Smith Child Development Center

 \* Indiana Area School District- Horace Mann Elementary School

 \* Indiana County Reading Council Literacy Day 2016

 \* Unionville-Chadds Ford School District, Pocopson Elementary School

 \* The Roman Catholic Diocese of Altoona-Johnstown

\* Collaborated with Dr. Donald Talott on a campus service event titled “Horseplay: An Expressive Arts Therapy Field Day for Children” where students in ED 119 will work with pre-school children from St. Michael’s School in Loretto, PA

 Advising/Supporting Students:

\* Invited to serve as an Interviewer for the 2015 All Majors Mock Interview Fair, Sponsored by the Office of Career Development

\* Chaperone, Connections I Freshman Seminar Washington, D.C. trip

\* Attend Pink-Out volleyball games to support students in and out of our department

 \* Mentor students at the MAC Undergraduate Research Symposium. Advisor of student

 who earned a 1st place award in the category of Humanities, Social Science, and Professional Studies. $100

 \* Mentor and present research with students at the MAC Service Learning Exposition

\* Participated in and supported department students being honored at the Delta Epsilon Sigma and Phi Theta Kappa Honors Societies Induction Ceremony

\* Collaborate with Education Department Field Experiences Coordinator on observation placements for students in my courses

\* Attend MAC Study Night in the Library Learning Commons. Program sponsored by the Office of Student Success and Advising

 \* Collaborate with the Director of Retention and Advising on assistance for students in my courses

\* Collaborate with the Director of Counseling of Disability Services and the Honors Program Coordinator to make accommodations for exceptional student learners

\* Collaborate with the MAC Learning Commons Coordinator and Peer Tutoring Coordinator to ensure appropriate courses that I teach have peer tutors that I requested

\* Collaborate with the Writing Tutor in the Learning Commons with assistance for my students that need help with writing

\* Collaborate with MAC Registrar’s Office to ensure appropriate curriculum for advisees

 \* Collaborate with Education Department students on a project benefitting children at the Hershey Medical

 Center titled Operation Birthday Bundle

\* Invited by MAC President to attend the Division III NCAA Luncheon/Presentation, Cosgrave Center (for supporting Education Department athletes)

\* Invited to be a “Guest Faculty Coach” at MAC Community Night

 \* Invited by a student to the Reception for Act 101 Academic Achievement. Selected as a “professor they would most like to see there to thank them for helping them achieve their goals”. It was an honor to be invited to speak on behalf of one of my students.

 \* Organize and lead groups of Education Department students to professional conferences within the field

 of education

 \* Organize site visits to the Southern Alleghenies Museum of Art in Loretto, PA, Johnstown Symphony Orchestra at the Pasquerilla Performing Arts Center in Johnstown, PA, and Johnstown Children’s Museum, Johnstown, PA

\* Aligned to the ”MAC Moves” campaign, instituted “Walk and Talk” office hours on Thursday afternoons at the Athletic Convocation and Wellness Center. “Walk and Talk” with students on the indoor track about classes, advising, student teaching, career decisions, etc.

 \* Academic Advising (personalized on-line advising notes, emails, e-cards for advisees)

 \* Planned an Ice Cream Social for my advisees in my office

 \* Opened The Hot Chocolate Café for my advisees in my office

 \* Hosted students for a “Praxis Breakfast”

 \* Instituted Afternoon Tea with the Teacher for my advisees in my office

 \* Teacher Basket Attendance Incentive

 \* Attended MAC Halloween Dance with faculty, students and students

 \*Attend extracurricular athletics and aesthetics events of current students

\* Send “Tutor-Grams” during National Tutoring Week to the Professional and Peer Tutors assisting students in my courses

 \* Assisted two students from the Sign Language Interpreter program by accommodating their course requirement to interpret in my ED 119 course for the spring 2009 semester

\* Write reference letters for students in and out of the Education Department

\* Financially support fundraising efforts of the Children’s Advocacy Association, the Student Pennsylvania State Education Association, Criminology Club, and other campus groups.

Senior Week: Faculty and Staff Trivia Competition participant

 Curriculum Development and Assessment

\* Developed new Education Department course ED 225: Child and Adolescent Development course

\* Developed new ICT 235: Classroom and Online Technologies course

\* Transformed campus sections of courses into online sections. Online course revisions were approved by the MAC Curriculum Committee: ED 320, CS 302, PY 206, ICT 101, and PY 221

 \* Wrote proposal for the Master’s of Science in Education with Special Education Certification (N-12)

 \* Assist Department Chair with Pennsylvania Department of Education Chapter 49-2 Curriculum Development and Revisions

 \* Collaborated with Department Chair on early level undergraduate program revisions for the Pennsylvania Department of Education including presenting at curriculum committee meetings and assisting with additional research on programs at “like” colleges/universities

 \* Collaborated with department chair and department faculty on curriculum mapping for the PreK-4 and 4-8 programs

 \* Collaborated with faculty in science department on middle level program development

 \* Completed Master’s in Education program research

 \* Significantly revised 6 courses for the undergraduate PDE program review

 \* Created 4 new graduate courses for a Master’s Program in education to be submitted to PDE in spring 2009

 \* Participated in an on-line Pennsylvania Department of Education Webinar titled “Orientation to the New

 Electronic Application for New Certificate Initial Program Review”.

\* Assisted Department Chair with PDE conference call concerning approval of our new Master’s Program in Education

\* Assist department chair with Education Department Assessment Plan

\* Assist department chair with Associate of Science Degree in Early Childhood Education Assessment Plan

\* Assist department chair with course scheduling, program requirements, and course sequencing

\* Assist department chair with data collection for the Department Annual Report

\* Assisted department chair with data collection for the Program Evaluation: A Twelve Part Review

\* Created proposal for Education Department Stand Alone Pennsylvania Special Education Certification Program Proposal

 \* Created assessment rubrics for PDE-aligned student assignments

 \* Researched and developed a Curriculum Resource Room for early childhood and elementary education majors

 Additional Responsibilities

\* Participate in Education Advisory Board Member Meetings

\* Invited to MAC Board of Trustees Board Retreat at Chestnut Ridge in Blairsville, PA and presented highlights from my Strategic Planning Workgroup

\* Collaborate with the Director of the Little People’s Place/Ann Harris Smith Child Development Center (MAC) on student observations, lesson plans, and service learning projects

\* Accept prospective students into my lectures to assist the Admissions Office with recruitment efforts

\* Invited to attend the Middle States Welcome Reception and Dinner and Exit Report

\* Invited a retired school Superintendent, Principal, Special Education Director and School Psychologists to my ED 320 course to present “What Every Teacher Should Know about Special Education…A Review of Special Education Issues and Practices”

\* Collaborate with the Emerging Technologies Library at MAC on presentations for my students involving using iPads for research in the MAC Library Technology Commons

 \* Collaborated with the MAC conference and Special Events Coordinator on a presentation by MAC

Scholar-in-Residence to Education Department students

 \* Invited three times by Vice President for Mission Integration, Sister Helen Marie Burns, Ph.D. to guest lecture in her course “SO 360:Women in Global Cultures”

 \* Invited to be an author and update a “Professor Blog” for the MAC Admissions Office

 \* Represent the Education Department at MAC Accepted Student Day

\* Attend Federal Work Study Supervisors Meetings and manage Education Department Student Workers/Federal Work Study Supervisor for Education Department Office Assistant (Collaborate with the Financial Aid Office on personnel matters)

 \* Assist Department Chair with departmental event planning

 \* MLK Day of Service Volunteer

 \* Attend and participate in Education Department Advisory Board events

 \* Collaborated with a Speech/Language Pathologist on a class presentation concerning children with Autism. The Speech/Language Pathologist was from The Ivymount School, Rockville, MD. The school has been recognized as a U.D. Department of Education Blue Ribbon School of Excellence. The special education day school serves students ages 4-21 with developmental delays, learning disabilities, communication disorders, Autism/PDD, healthy impairments, and speech-language deficits.

 \* Collaborated with department faculty member on Robotics/Lego Presentation

 \* Collaborated with departmental faculty on assignments for the block of methods courses

 \*Collaborated with the Director of the Child Development Center on campus on students observations, activities, lesson plans, and activities.

\* Organized guest speaker/workshop on campus to focus on the “Creative Use of Puppetry with Young Children” to accentuate our service learning project in ED 320

 \* Completed with my students a Webcast on “Making Sense of Fractions with New Math Tools in

 Kidspiration”

 \*Collaborating with the ARIN Intermediate Unit Center for Education on work with English Language

 Learners

 \* Write and submit Quarterly Reports to the Senior Vice-President for Academic Affairs/Dean of Faculty

 \* Summers: Read new Freshman “common reader” and make connections to yearly courses

\* Along with students in ED 119, wrote a manuscript titled “Aesthetic Experiences for Children in Western and Central Pennsylvania: A Resource Guide Developed by students in the Education Department at Mount Aloysius College”. This guide was distributed to schools in the area as a community service activity.

 \* Developed E-Portfolio Electronic Student Handbook

 \* Serve on college-wide committees

\* Participate in MAC “Take Your Daughters and Sons to Work Day”, Sponsored by the Office of

Human Resources

\*Participate in MAC Summer Book Club for Be the Miracle by Regna Brett, Sponsored by the Office of Human Resources

\* Invited and attended Faculty Social, ACWC President’s Box for Faculty Appreciation Night

\* Participate in Mercy Week events

\* Attend the fall Back-to-School President’s Picnic

\*Participate in the MAC Moves Campaign/Highmark Healthy Points Reward Program, Sponsored by the Office of Human Resources

 \* Attend MAC Education Department Teacher Panel

 \* Attend MAC Academic Fieldwork Dinner

\* Attend Education Department Teacher Panel consisting of department graduates coming back to share teaching success stories.

\* Attend and Evaluate Education Department Electronic Portfolio Presentations for May graduates

 \* Attend department faculty meetings

 \* Attend department meetings for students in the fall

 \* Attend division meetings

 \* Attend Faculty Development Week activities

 \* Attend Orientation activities

 \* Attend All-College Convocation

 \* Attend and sing at the All-College Liturgy

 \* Attend Christmas at the Mount and supervise activities sponsored by the Children’s Advocacy Association

 \* Participate in Student Teacher Mock Interviews

 \* Participate in Student Teacher Portfolio Presentations/Student Teacher Exit Interviews

 \* Attend Academic Honors and Pinning Ceremony

 \* Attend Baccalaureate Liturgy, Brunch and Commencement Ceremony

 \* Participate in programs that promote health and collegiality such as the 10,000 Step Challenge and Choose to Lose sponsored by the Office of Human Resources

 \* Implement the Blackboard course management system in all courses

 \* Create and distribute an “Anonymous Midterm Assessment” in all courses

 \* Created/wrote MAC Employee Announcement to advertise new course

 \* Attend MAC Open House events

 \* Attend MAC Summer Freshmen Orientation events

 \* Attend Honors Lectures and Speaker Series events

 \* Support fundraising efforts by the Children’s Advocacy Association and the Student Pennsylvania State Education Association

 \* Collaborated with the Little People’s Place Child Development Center on Scholastic Book Orders

 \* Collaborated with SIFE advisor on a Cresson Heritage Days project

 \* Conduct mid-term evaluations with pre-student teachers and department colleagues

 \* Attended PLATO learning seminar

 \* Attend yearly Cooperating Teacher Dinner, Cosgrave Center

 \* Attend home and away athletic games of students in the department

 \* Attended probation meetings for seniors

 \* Created an “Open Forum” with Current Student Teachers and current students

 \* In fall 2008 was contacted by the Department Chair from my undergraduate institution and was honored to find out that a scholarship is being developed in my name for students majoring in Elementary Education and Sociology

 \* Attend probation meeting for seniors

 \* Attend and present at Education Department meetings with all undergraduates attending

 \* Organized and lead the Education Department fall 2015 student meeting

 \* Represented my department at “A Teacher Panel” with recent Department of Education graduates-

 Spring 2009

 \* Participated in “Colleges Against Cancer” with students

 \* Participate in “Open Forums” for candidates for administrative and faculty positions at the college

\* National Walk at Lunch Participant

\* Attended all 3 open forums for college president open forums

\* Collaborated with the Director of the Child Development Center on campus, The Little People’s Place, and had students in CS 302 assist in the development of the center web site as a service learning project.

\* Collaborated with the Director of the Child Development Center on campus, The Little People’s Place, on early childhood math activities and puppet shows.

\* Collaborated with the Appalachia Intermediate Unit 8 “Bridge Program”.

\* Attend Education Department Undergraduate meetings

\* Assisted students from the Sign Language Interpreter Program by accommodating their course requirement to interpret in my education courses.

\* Updated the “Education Department Chalk and Wire E-Portfolio Student Handbook” and grade sheet for the department e-portfolios, paper portfolios, and the presentations.

\* Compiled, copied and distributed to students the “Mount Aloysius College Department of Education Job Interview Tips for Teacher Candidates” resource guide.

\* Created the Education Department Resource Room which included resource books, Praxis Guides, PA Academic Standards, and manipulatives for teachers.

\* Represent the Education Department at college Open House events and new Student Orientation

\* Participated in Smartboard training

\* Researched and implemented use of Flip Cameras with students in the department

\* Assist department chair with departmental marketing (Facebook page, Department Web Site, Blog)

\* Assisted Registrar with pilot project related to advising lists for faculty in campus web

\* Submit budget requests to supervisor in a timely manner

 Service to the Diocese of Altoona-Johnstown

\* Invited by Bishop Mark L. Bartchak and Sister Donna Marie Leiden, Director of Education to serve on an advisory panel for the “Teaching Touching Safety” course in the Diocese of Altoona-Johnstown.

2006- 2007 **Assistant Professor, Department of Professional Studies in Education, College of Education and Educational Technology, Indiana University of Pennsylvania, Indiana, PA**

 Spring 2007 Undergraduate LBST 499: Childhood in America ECED 451: Teaching Primary Reading

 Graduate MEDU 765: Curriculum and Instruction

Fall 2006 ELED 215: Child Development

 LBST 499: Childhood in America

 ECED 220: Children’s Literature to Enhance Emergent and Beginning Reading

\* The Center for Teaching Excellence Reflective Practice Group Member

 \* The Center for Teaching Excellence Cross-Disciplinary Teaching Circle: Grant Writing

 \* Invited guest speakers from the Indiana community to speak to undergraduate students from The Indiana

 Gazette/Newspapers in Education, The Alice Paul House, and The Open Door

 \* Mentored student who will be attending the Undergraduate Scholars Conference at IUP and presenting

 an individual paper

\* Invited and escorted students to Indiana County Reading Council local events/in-service professional

 development presentations and volunteer activities

 \* Liberal Studies revision work on Childhood in America

2003-2006 **Instructor, Department of Professional Studies in Education, College of Education and Educational Technology, Indiana University of Pennsylvania, Indiana, PA**

 Spring 2006 ELED 425: Language Arts across the Curriculum

 ELED 222: Reading in the Elementary School

 EDUC 408: Reading in the Content Areas

 Supervision of Student Teachers

 Indiana Area School District: Benjamin Franklin Elementary School

 Blairsville/Saltsburg School District: Blairsville Elementary

 Fall 2005 ELED 425: Language Arts across the Curriculum

 LBST 499: Childhood in America

 ELED 215: Child Development

 Spring 2005 EDUC 499: Multicultural/Multiethnic Education

 ELED 425: Language Arts across the Curriculum

Fall 2004 EDUC 499: Multicultural/Multiethnic Education

 ELED 425: Language Arts across the Curriculum

Spring 2004 ELED 222: Teaching Reading in the Elementary School

Fall 2003 LBST 499: Childhood in America

 \* The Center for Teaching Excellence Reflective Practice Group Member

 \* Invited children’s book author to give presentations to reading classes.

\* Participated in National Council for Accreditation of Teacher Education: The Standard in Excellence in Teacher Preparation (NCATE) Small Group Interview

\* Completed all required IUP student teacher evaluation forms including the PDE 430: Student Teacher Assessment

\* Collaborated with the Indiana County Reading Council on the “Celebration of Literacy” at the Indiana Free Library and involved my students in ELED 451

 \* Collaborated/volunteered for the National Education Association’s Read Across America Day 2007

 \* Collaborated with East Pike Elementary School, Indiana Area School District, Kid Writing ®

 \* Collaborated with 3rd grade teacher at Horace Mann Elementary School, Indiana Area School District,

 Pen Pal Journals

\* Escorted students to the Indiana County Historical and Genealogical Society, Indiana, PA , One-Room School House Exhibit

 \* Attended Department Faculty Meetings

* 1. **Instructor, Department of Sociology, College of Humanities and Social Sciences, Indiana University of Pennsylvania, Indiana, PA**

Summer 2004 SOC 363: Sociology of Gender

 Spring 2004 SOC 151: Principles of Sociology

 Fall 2003 SOC 151: Principles of Sociology

2001- 2003 **Assistant Professor of Education, Department of Elementary and Early Childhood Education, Mount Aloysius College, Cresson, PA**

\* ED 107 Infancy and Toddlerhood

\* ED 113 Introduction to Early Childhood Education

\* ED 220 The Exceptional Child

 \* ED 310 Methods of Teaching Math

 \* ED 330 Methods of Teaching Reading

\* ED 340 Methods of Teaching Science

\* ED 360 Methods of Teaching Social Studies (Developed)

\* ED 410 Integrated Learning in the Primary Grades

\* ED 301 Multicultural Issues in Education and Society (Developed)

\* CS 400 Technology in Education (Developed)

\* ED 325 Foundations of Education

\* ED 430 Curriculum and Assessment: Research and Application

\* ED 420 Integrated Learning in the Intermediate Grades

\* Web site development to supplement courses/teaching

\* Supplemented courses with distance/on-line learning

 Additional Responsibilities

\* Served on university-wide committees

\* Established Lunch with the Professors

\* Selected as an outstanding faculty for Board of Trustees visit/classroom observation

 \* Represented our departmental student organization at the college club fair as an advisor

 \* Advised student campus organization: Children's Advocacy Association

 \* Developed an early childhood/elementary education resource center for students, faculty, staff, alumni,

 and community members

 \* Attended faculty and division meetings

 \* Supported students in the department by attending extracurricular events

 \* Created and update the departmental bulletin boards

 \* Assisted Admissions Office with retention efforts by meeting and calling prospective students and

 serving as a guest lecturer for the Admissions office

 \* Attended and presented at college open house evens

 \* Participated in Faculty Development Week activities

 \* Organized site visit to the Carnegie Science Center

 \* Initiated the use of distance education within the department

1999- 2001  **Teaching Associate,** **Department of Professional Studies in Education, College of Education and**

 **Educational Technology, Indiana** **University of Pennsylvania, Indiana, PA**

\* Taught ELED 215 Child Development

\* Taught ELED 357 Pedagogy II

 \* Taught FDED 202 American Education in Theory and Practice

\* Supervised Junior Block Students

 \* Supervised Student Teachers

1998 **Instructor, Department of Sociology, Duquesne University, Pittsburgh, PA**

 \* Taught two sections of SO101 Survey of Sociology

1998 **Instructor, Sociology Department, Carlow University, Pittsburgh, PA and Greensburg, PA**

 \* Taught two sections of SO/WS 230 Women, Culture, and Society: A Cross- Cultural, Interdisciplinary Approach

1997 **Instructor, Women’s Studies Department, Seton Hill University, Greensburg, PA**

\* Taught WS300 Theories in Women’s Studies

1996 **Instructor, Sociology Department, Seton Hill University, Greensburg, PA**

 \* Taught SO320 Sociological Theory

**EARLY CHILDHOOD, ELEMENTARY, MIDDLE LEVEL/JUNIOR HIGH, SECONDARY/HIGH SCHOOL and EXCEPTIONALCHILDREN TEACHING EXPERIENCE**

2012-Current **Substitute Teacher, Zion Lutheran Preschool, Indiana, PA**

2014-2015 **Substitute Teacher, Indiana Area School District, Indiana, PA**

1999 **Therapeutic Staff Support, Human Services Consultants, Behavioral Health Rehabilitation Services, Indiana, PA**

\* Served as a 1:1 TSS in a variety of settings (home, school, community, and camp) for children with Autism, intermittent explosive disorder, pervasive developmental disorder NOS, attention-deficit/hyperactivity disorder, and cognitive disorders

 \* Successfully completed Autism and Discrete Trial Training

 \* Successfully completed PECS (Picture Exchange Communication System) Training

 \* Trained on TSS Core Principles by The Pennsylvania CASSP (Child and Adolescent Service System

 Program) Training and Technical Assistance Center

1. **Seventh Grade Reading Teacher, Indiana Junior High School, Indiana Area School**

 **District, Indiana, PA**

\* Taught the Indiana Junior High School Reading Department Curriculum to seventh graders of various developmental levels as a long-term substitute

\* Adapted instruction to meet the needs of my students

\* Used a variety of instructional and assessment strategies to motive my seventh grade students

\* Attended all faculty, departmental, and district-wide meetings, including IEP and GIEP meetings.

\* Promoted daily independent reading time (DIRT) with my students

1. **First Grade Teacher, Dwight D. Eisenhower Elementary School, Indiana Area School District, Indiana, PA**

\* Taught a first-grade level self-contained integrated curriculum as a long-term substitute

\* Participated in district in-serve professional development activities

 \* Implemented district-wide and school policies and procedures

 \* Organized and managed a classroom

 \* Prepared and attended parent-teacher conferences and IEP meetings

 \* Took students on field trips

\* Assumed all additional duties of elementary classroom teachers including attending faculty meetings, team meetings, curriculum meetings, and being responsible for bus/hall/playground duty

1996-1998 **Teacher, Youth Experience in Summer: School of Continuing Education, Indiana University of Pennsylvania**

\* Taught a summer course titled "Home on the Range" to children in grades 4-6

\* Taught a summer course titled "Star Traveler" to children in grades K-2

\* Taught a summer course titled "American Heroines" to children in grades 4-6

1. **Trip Leader/Director, Celebrate the Summer, Camp Conshatawba, Talus Rock Girl**

 **Scout Council, Johnstown, PA**

\* Directed week-long camping trips for Girl Scouts in grades 7-12

 \* Boat, Bike, and Hike: Week-long camping trip involving high intensity hiking, mountain biking, and

 white water rafting in the Laurel Mountains of Pennsylvania

1996  **Kindergarten-Grade 12 Substitute Teacher**

 \* Indiana Area School District

 \* Penns Manor Area School District

 \* Blairsville/Saltsburg School District

 \* St. Bernard School, Diocese of Greensburg, Indiana, PA

1. **Arts and Crafts Director/Teacher: Tons of Fun Day Camp, YMCA of Indiana**

 **County, Indiana, PA**

 \* Developed and integrated a summer art curriculum for the YMCA of Indiana County

 \* Directed and taught this art curriculum to children ages 6-12

1994 **Afterschool Teacher, Morgantown Day School, Morgantown, WV**

 \* Provided structured after-school activities to students in grades 2-6 using an integrated, theme-based,

 curriculum.

1994 **Student Teaching, Nicely Elementary School, Greensburg Salem School District, Greensburg, PA**

 \* Observed a variety elementary classrooms

\* Designed unit plans, bulletin boards, learning centers, games, and daily lesson plans for students in fourth grade

 \* Synthesized theories and methods of education learned in preparatory study in college

1994 **Student Teaching, Cathedral Elementary School/Aquinas Academy, Diocese of Greensburg, Greensburg, PA**

 \* Observed a variety elementary classrooms

\* Designed unit plans, bulletin boards, learning centers, games, and daily lesson plans for students in second grade

 \* Synthesized theories and methods of education learned in preparatory study in college

1993 **Camp Instructor/Counselor, Camp Rim Rock, Yellow Spring, WV**

 \* Organized and taught canoeing and swimming to 180 girls ages 7-16

 \* Planned camp-wide programs

 \* Acted as a head counselor in a cabin with seven thirteen-year-olds

1991 **Teacher Assistant, Westchester School for Special Children, Yonkers, NY**

\* The Westchester School For Special Children is a NY State supported Chapter 853 School that provides high quality special education through services and programs specifically designed for multiple disabled children and young adults from three to 21 years of age. The school services lower Westchester County and New York City.

\* Worked closely with 50 preschoolers with multiple challenges including children born addicted to cocaine, children with Down’s Syndrome, Fetal Alcohol Syndrome and children with attention deficit disorder

\* Taught basic social, educational, emotional, and physical skills

1991-1993 **Teaching Practicums**

 \* Seton Hill University Kindergarten, Greensburg, PA

 \* Seton Hill University Child Development Center

 \* Penn Trafford Middle School, Penn Trafford School District

 \* Harrison Park Elementary School, Penn Trafford School District

 \* Amos K Hutchinson Elementary School, Greensburg Salem School District

 \* Greensburg Salem Middle School, Greensburg Salem School District

 \* Morgantown Day School, Morgantown, WV

 \* Observed various elementary classrooms with the objective of

 learning about diverse teaching methods

1992-1994 **Ski School Instructor, Hidden Valley Ski Resort, Hidden Valley, PA**

**PROFESSIONAL EXPERIENCE**

1996-Present **Rutledge Educational Consulting and Tutoring**

[**www.drsararutledge.com**](http://www.drsararutledge.com)

[**www.rutledgeeducationalconsulting@gmail.com**](http://www.rutledgeeducationalconsulting@gmail.com)

\* Provide educational consulting to the Pennsylvania Department of Education, public school districts, private schools, intermediate units, human service agencies, institutions of higher education, professional organizations, children’s book authors, child development centers/child care centers, parents, children, home schooling families, and community service organizations.

\* Specializing in educational technology and strategies for integrating technology into the early childhood

and elementary classroom. Professional development workshop topics include:

Multimedia in the Classroom, Creating Classroom Web Pages, Evaluating and Using Educational Software, The Internet and Child Safety on the Internet

Using the Computer in Major Curricular Areas, Computers in Special Education/Assistive Technology, Classroom Materials Related to Technology (digital cameras, scanners, camcorders, Smart Board technology, virtual fieldtrips, videoconferencing, DVD use, projectors, eBook libraries, web cams, palms, and e-pen pals), the use of PowerPoint, spreadsheets, word processors, desktop publishing software, and graphic organizers

\* Additional Areas of Expertise:

Educational Research for Grant Writing

Thematic/integrated lesson and unit planning

Differentiating Instruction/Multiple Intelligences/Instructional Strategies

Multicultural education/gender equity/social justice training

Curriculum development, instructional strategies, methods of assessment

Advising families on educational options for their children/providing home school evaluation services

Assistance in alignment of current school scope and sequence/district curriculum to state and national standards and the Common Core standards

\* Private tutoring to children in PreK-6th grade

\* Serve as a child advocate at local school board meetings and community events

\* Serve as a curriculum consultant for children’s book authors

1999 **Doctoral Internship, Indiana University of Pennsylvania, Indiana, PA**

\* Assisted Doctoral Coordinator with the development of two critical departmental documents: The Curriculum and Instruction Doctoral Program Brochure and The Curriculum and Instruction Doctoral Student Handbook

\* Developed a comprehensive professional development program for K-12 educators focusing on gender equity in education

1998-1999 **Graduate Assistant, Department of Professional Studies in Education, Indiana University of Pennsylvania, Indiana, PA**

\* Completed scholarly research, assisted with classroom activities and edited manuscripts for department faculty

1. **Research Assistant, Department of Sociology, Indiana University of Pennsylvania,**

 **Indiana, PA**

\* Completed quantitative evaluation research for the Sociology Department Self-Study

\* Wrote survey questions, collected data, created a database using Microsoft Access, entered data into Access and converted data into SPSS for analysis

* 1. **Graduate Assistant, Department of Sociology, Indiana University of Pennsylvania,**

 **Indiana, PA**

\* Assisted graduate faculty with the conduct of social research

\* Co-taught undergraduate sections of SO 151: Principles of Sociology

\* Facilitated tutoring sessions for undergraduate students in SO 151: Principles of Sociology

\* Tutored graduate students enrolled in SO 665: Statistical Computer Applications in Sociology

\* Organized supplemental course activities for students enrolled in sociology courses

\* Assisted faculty with the grading of student undergraduate student papers

\* Co-Editor of the Sociology Department Newsletter, “Seeing Ourselves”

* 1. **Resident Assistant, Seton Hill University, Greensburg, PA**

\*Acted as a liaison between students and administration

\*Facilitated a healthy living environment for residents

\* Enforced school policies

\*Promoted a sense of community

\* Performed initial crisis intervention and made appropriate referrals

**1993** **Intern, County Commissioners Office of Westmoreland County, Greensburg, PA**

 \* Examined the function of various governmental offices of the Westmoreland County Courthouse

 including the Children’s Bureau and Human Services Department

\* Participated and assisted in various daily activities of the Senior Administrative Advisor for County Commissioner Richard Vidmer

**PROFESSIONAL PRESENTATIONS**

Rutledge, S.A. (April, 2016). *Thinking Outside the Box: In Demand Careers for Education Majors*. Presented to the Tri-County

 Student Leadership Institute, Main Administration Building, Mount Aloysius College

Rutledge, S.A. (March, 2016). *Integrating Service-Learning into a Teacher Preparation Program: A Collaboration between Mount Aloysius College Pre-Service Teachers and Students in the Appalachia Intermediate Unit 8 Bridge Program*. Mount Aloysius College 2016 Service-Learning Exposition. Bertschi Center and Technology Commons.

Rutledge, S.A. (April, 2015). *Best Practices for Integrating Technology into Developmentally Appropriate Early Childhood Programs.* 12th Annual Young Child Expo and Conference, New Yorker Hotel, New York City. Sponsored by Fordham University, Yale Center for Emotional Intelligence, Autism Speaks, the National Autism Society, and NYC AEYC. Keynote Speaker: Temple Grandin. Presentation approved by the National Association of School Psychologists and the American Speech-Language-Hearing Association for Continuing Education Credits.

Rutledge, S.A. (March, 2015). *Sharing Aesthetic Experiences with Young Children: A Service-Learning Collaboration between Early*

 *Childhood Pre-Service Teachers and the Ann Harris Smith Child Development Center*. Presented at the 8th

 Annual Mount Aloysius College Service-Learning Exposition.

Rutledge, S.A. (November, 2014). Keynote Speaker. *Integrating Service-Learning into a Teacher Education Program: Meeting State*

*and National Standards through Eleven Successful Service-Learning Collaborations.* Southern Alleghenies Learn and Serve Alliance 7th Annual Conference, Mount Aloysius College, Cresson, PA.

Rutledge, S.A. (April, 2014). *Best Practices for Integrating Technology into Developmentally Appropriate Early Childhood*

*Programs.* 28th Annual Early Childhood Conference “Positive Paths”. Armstrong-Indiana County Intermediate Unit 28. Indiana Holiday Inn, Indiana, PA.

Rutledge, S.A. (April, 2014). *Examining and Promoting Gender Equality in Education: A Global Perspective*. Invited by the Mount

Aloysius College Senior Vice-President for Mission Integration to present in SO 360: Women in Global Cultures. Mount Aloysius College, Cresson, PA

Rutledge, S.A. (January, 2014). *Web Site Development for Beginners*. Mount Aloysius College, Faculty Development Week, Mount

 Aloysius College, Cresson, PA.

Rutledge, S.A. (August, 2013). *New Trends and Tools in Academic Technology: Pinterest in the College Classroom.* Mount Aloysius

 College, Faculty Development Week, Mount Aloysius College, Cresson, PA.

Rutledge, S.A. (June, 2013). *Integrating Service-Learning into a Standards-Based Teacher Education Program at a Mercy Institution*, Carlow University Roundtable Conference, Dublin, Ireland.

Rutledge, S.A. (March, 2013). *Strategies for Integrating Instructional Technology into the Teacher Education Program at Mount*

*Aloysius College.* Invited by the Vice President for Academic Affairs at MAC to attend and present at the Mount Aloysius College Board of Trustees Education Life Committee Meeting.

Rutledge, S.A. (November 2012). *Strategies for Integrating Instructional Technology into the Classroom: Best Practices for Pre-K-12*

*Educators*. Student Pennsylvania State Education Association (PSEA). Clarion University of Pennsylvania. Clarion, PA.

Rutledge, S.A. (October 2012). *Best Practices for Serving Diverse Families in Early Intervention Programs*. 2012 Early Intervention

Annual Training , sponsored by Family Professional Care Services, JFK Center, St. Francis University, Loretto, PA.

Rutledge, S.A. (August 2012). *Integrating Service-Learning into a Standards-Based Teacher Education Program.* Association for

Teacher Educators Conference, Boston, Massachusetts.

Rutledge, S.A. (July 2012). *Children and Families Living in Poverty: Implications for Early Head Start Home Visitors*. Invited to

present by the Cambria County Early Head Start Program, Cambria County’s Professional Family Care Services, Johnstown, PA.

Rutledge, S.A. (March, 2012) *Strategies for Integrating Instructional Technology into the Classroom: Best Practices for PreK-12*

*Educators*. Pennsylvania State Education Association Student Conference, Penn Stater Conference Center, State College, PA.

Rutledge, S.A. (April 2013). Curriculum, Instruction, and Assessment Planning for Homeschooling Families. Invited to speak to the

 Indiana Homeschoolers Co-Op, Indiana, PA.

Rutledge, S.A. (August, 2011). *Wikis, Widgets, and Webquests…OH MY!: Best Practices for Integrating Instructional Technology into the College Classroom*. Invited to Present at the Mount Aloysius College Faculty Development Week.

Rutledge, S.A. (August, 2011). *Best Practices for Integrating Interactive Whiteboards into the College Classroom*. Invited to Present at the Mount Aloysius College Faculty Development Week.

Rutledge, S.A. (April 2011). Keynote Speaker. *No Child Left Inside: Creating Happy, Healthy, and Harmonious Lives by Sharing Nature with Children*. Armstrong Indiana County Intermediate Unit 28 25th Annual Early Childhood Conference. Indiana Holiday Inn, Indiana, PA.

Rutledge, S.A. (April 2011). *Promoting Early Literacy Growth on Young Children*. Armstrong Indiana County Intermediate Unit 28 25th Annual Early Childhood Conference, Indiana Holiday Inn, Indiana, PA.

Rutledge, S.A. (March 2011). *Service-Learning in a Pre-Service Teacher Preparation Program: A Community Partnership Between the Education Department at Mount Aloysius College and the Johnstown Children’s Museum*. Presented at the Mount Aloysius College Service Learning Exposition.

Rutledge, S.A. (January 2011). *Using Chalk and Wire to Demonstrate Learning* (with Dr. Marilyn Roseman and Dr. Virginia Gonsman). Faculty Development Session, Mount Aloysius College Faculty Development Events, Cresson, PA.

Rutledge, S.A. (October 2010). *Best Practices for Serving Culturally Diverse Families in Early Intervention and Early Head Start Programs*. Cultural Competence/Diversity Training. Professional Family Care Services, Johnstown, PA. Invited to present a staff development workshop at PFCS.

Rutledge, S..A. (May 2010). *Integrating Service Learning into a Standards-Based Teacher Education Program*. Southern Alleghenies Learn and Serve Alliance 3rd Annual Service Learning Workshop, Juniata College, Huntingdon, PA.

Rutledge, S.A. (March 2010). *Service Learning in a Teacher Preparation Program: Educating Preschoolers about Children with Disabilities through a Puppeteering Project.* 12th Annual Conference, National Association for Multicultural Education, Pennsylvania Chapter Conference. Indiana University of Pennsylvania, Indiana, PA

Rutledge, S.A. (March 2010). *Integrating Service Learning into a Teacher Preparation Program: A Collaboration between Mount Aloysius College Pre-Service Teachers and Students in the Appalachia Intermediate Unit 8 Bridge Program*. Mount Aloysius College 3rd Annual Service Learning Exposition, Cresson, PA

Rutledge, S.A. (January 2009). *Implementing Electronic Portfolios in Teacher Education Programs.* Mount Aloysius College Faculty Development Week.

Rutledge, S.A. (April, 2008). *Promoting Early Literacy in Young Children*. Invited to present at the Indiana Free Library Children’s Department.

Rutledge, S.A. & Smith, J. (January, 2008). *Teaching in a Diverse Classroom*. Mount Aloysius College Faculty Development Week.

Rutledge, S.A. (January, 2007). *Boys and Literacy*. Invited presentation given at the Indiana Free Library Children’s Department, Indiana, PA

Rutledge, S.A. (December, 2006). *Promoting Early Literacy in Young Children*. Invited presentation given at the Indiana Free Library to the MOM’s Club of Indiana, Indiana, PA.

Rutledge, S.A. (November, 2006). *Gender Issues in Literacy*. Invited workshop presentation given at the 50th Anniversary Celebration of the Indiana County Reading Council, Rustic Lodge, Indiana, PA.

Rutledge, S.A. (October, 2006). *Planning and Implementing Successful Field Trips for Early Childhood and Elementary Students*. Invited presentation to the Kappa Delta Pi National Honor Society in Education, Indiana University of Pennsylvania, Indiana, PA.

Rutledge, S.A. (February, 2006). *Strategies for Promoting Gender Equity for Boys and Girls in Early Childhood and Elementary*

 *Classrooms*. Invited presentation to the Kappa Delta Pi National Honor Society in Education, Indiana

 University of Pennsylvania, Indiana, PA.

Rutledge, S.A. & Hutson, B. (2002). *School-Wide Discipline and Classroom Management*. Invited presentation to the Kappa Delta Pi

 National Honor Society in Education, Indiana University of Pennsylvania, Indiana, PA.

Rutledge, S.A. (2001). *An Examination of Gender Equity in a Rural School District*. Paper presented at the New

 England Educational Research Organization, 33rd Annual Conference, Portsmouth, NH.

Rutledge, S.A. (2000). *Strategies for Achieving Gender Equity in the Elementary Classroom*. Paper resented at Slippery Rock

 University, College of Education Symposium, Slippery Rock, PA

Bieger, G.R. & Rutledge, S.A. (2000).*Gender Equity in the Classroom: Research Into Practice*. Presented at the New England

 Educational Research Organization, 32nd Annual Conference, Portsmouth, NH.

Rutledge, S.A. (1997). *Developing a Women’s Center for Non-Traditional Students*. Presented at the National Women’s Studies

 Association Annual Conference, St. Louis Missouri: Currents and Crosscurrents: Women Generating

 Creativity and Change.

Rutledge, S.A. (1997). *How Can A Women’s College Admit Men and Still Be A Women’s College?*. Presented at Seton Hill

 University: All College Forum.

Rutledge, S.A. (1995). *Effects of Cocaine Abuse During Pregnancy on Early Childhood Development*. Invited to present to selected

 students in the Department of Sociology: Indiana University of Pennsylvania

**PROFESSIONAL DEVELOPMENT/CONFERENCES AND WORKSHOPS ATTENDED**

2016 “Education Finance in Pennsylvania”, Presented by Ronald Cowell of The Education Policy and Leadership Center, 43rd Annual Meeting of the League of Women Voters of Indiana County in conjunction with the American Association of University Women, Indiana County Branch, Park Inn by Radisson, Indiana, PA

2016 Kappa Delta Pi: International Honor Society in Education, “Modeling Differentiated Instruction”, KDP Webinar, Dr. Barbara Kline Taylor, Professor and Associate Dean in the School of Education at Western New Mexico University

2016 Indiana County Reading Council, Keystone State Reading Association, International Reading Association

 “Teachers are Readers”, Indiana, Pennsylvania

2016 Pennsylvania Department of Education, Bureau of School Leadership and Teacher Quality, Major Program Reviewer SharePoint Webinar for State Accreditation

2016 Certificate of Completion for Workplace Productivity “Maximizing Your Day: Effective Time Management”, Mount Aloysius College and Lytle EAP Partners

2016 Harvard University Graduate School of Education Webinar on “Innovations in Teaching”

2016 University of Pennsylvania, Wharton School Webinar on “Leading with a Purpose”

2016 University of Pennsylvania, Wharton School Women in Business Webinar on “Educational Leadership”

2015 44th Annual Pennsylvania Association of Colleges and Teacher Educators (PAC-TE) Teacher Education Assembly/Conference: Teaching from High Ground: Resiliency, Authenticity, and Ethics. Harrisburg, PA

2015 Pennsylvania Deans’ Forum Dinner and Breakfast Meetings at PAC-TE. Harrisburg, PA

2015 Pennsylvania Department of Education *Major Reviewer Monthly Webinar* in preparation for service as a Reviewer for the PDE Major Program Review

2015 *The Competency-Based Education Playbook: Top Tactics and Most Overlooked Strategies* webinar sponsored by Pearson and hosted by The Chronicle of Higher Education

2015 Pennsylvania Department of Education, Standards Aligned System, Act 48 Professional Development Center, Charlotte Danielson: The Framework for Teaching *Communicating with Families*

2015 The American Association of University Women, Indiana Branch, $tart $mart Workshop, Indiana University of Pennsylvania, Indiana, PA

2015 Empowering Voices in a World of Violence: Raising Awareness and Creating Empowerment about Domestic Violence and Sexual Assault Mini-Conference, Mount Aloysius College

2014 The American Association of University Women, Indiana County Branch Annual Meeting. Theme: Women Lead! Notable Initiatives for Career Equity. Roundtable Discussion of *Lean In: Women and the Will to Lead* by Sheryl Sandberg, Indiana, PA

2014 *Flipped Learning: A Method for Greater Student Engagement and Learning* by Dr. Robert Talbert, Mount Aloysius College Teaching and Learning Workshop, Mount Aloysius College

2014 Pennsylvania Association of Colleges and Teacher Educators Annual Spring Conference. *Teaching in Pennsylvania: Successful Preparation and Practice*. Keynote by Charlotte Danielson titled “Teaching Successful Preparation and Field Experience”. Attended the PA Education Dean’s Form. Penn Stater Conference Center. Pennsylvania State University, State College, PA

2014 Laurel Highlands Math Alliance Mathematics Educator Conference. University of Pittsburgh, Johnstown, Johnstown, PA

2014 Certificate of Completion, Frank Porter Graham Child Development Institute, University of North Carolina at Chapel Hill, Chapel Hill, NC. Online course *Building Powerful Family Partnerships.*

2014 Armstrong-Indiana Intermediate Unit 28. *Strategies and Solutions across the Spectrum: An Autism Event*. ARIN Central Office, Indiana, PA.

2014 *Reading Secrets: Using Analogies to Engage* Readers and Encourage Close Reading and *Using QR Codes in Education.* Indiana County Reading Council. Indiana Free Library. Indiana, PA

2014 IUP EGO Annual Conference*. Enacting Change in a Polarized World: Interdisciplinary Approaches to Inequity*. Indiana University of Pennsylvania. Indiana, PA

2013 “Providing Guidance for Identifying and Serving Young Children Experiencing Homelessness”. Pennsylvania Office of Child Development and Early Learning Programs (OCDEL), Center for Schools and Communities, Pennsylvania’s Education for Children and Youth Experiencing Homelessness Program and the Bureau for Early Intervention Services. Live Webinar.

2013 Pittsburgh Association for the Education of Young Children (PAEYC) Unconference: Game ON! Hillman

 Center, Carnegie Mellon University and Google Pittsburgh, Pittsburgh, PA

2013 Pennsylvania Training and Technical Assistance Network Assistive Technology EXPO, Pennsylvania Department of Education Bureau of Special Education. Four Points Sheraton, Pittsburgh North, Mars, PA.

2013 27th Annual Early Childhood Conference- Changing Expectations, ARIN Intermediate Unit 8, Holiday Inn,

 Indiana, PA

2013 “Assisting Students with Mathematics: Response to Intervention Strategies for Elementary and Middle Schools”, REL Mid-Atlantic and Appalachia Intermediate Unit 8, IU 8, Johnstown, PA

2013 “Social Networking for Parents: Keeping Your Children Safe and Yourself Informed”, Indiana County Reading Council, Kovalchick Convention Center and Athletic Complex, Indiana University of Pennsylvania, Indiana, PA

2013 Certificate of Completion: Managing Food Allergies in Schools: What School Staff Need to Know. Online training presented by Dr. Michael Pistiner of Boston Children’s Hospital and Harvard Medical School

2013 Early Learning: A Strategy for Economic and Workforce Development, Blair County Chamber of

Commerce Breakfast Club, The Casino at Lakemont Park, Altoona, PA. Invited to attend by Thomas Foley, President of Mount Aloysius College.

2013 “Autism and Related Disorders Seminar”, Yale University, Yale Child Study Center, Completed an online iTunes University Seminar.

2013 Mount Aloysius College Speaker Series, Spring Honors and Business Lecture. “Hospitality as a Corporate

 Imperative”. Guest speakers: Stan Sheetz (CEO Sheetz) and Harry McHugh (COO Wawa)

2013 Apple Distinguished Educators: Creating Inclusive Learning Environments. Online iTunes University

 Indiana County Reading Council, Technology and Literacy. Kovalchik Convention Center, Indiana, PA

2013 Attended Open House/Tour of the New Story Indiana School which offers emotional and behavioral support and Autism support classrooms for students ages 5-21.

2012 The Keystone State Reading Association Board of Directors Meeting, Toftrees Resort and Conference Center, State College, PA

2012 “Autism: A Multidisciplinary Perspective on Assessment, Treatment, and Education”. Panel sponsored by the IUP Autism Clinic, Center for Applied Psychology at IUP, Indiana University of Pennsylvania, Indiana, PA

2012 “Literacy Technology Tools and Assistive Devices”. Pennsylvania Department of Education, Bureau of Special Education, Pennsylvania Training and Technical Assistance Network, Kovalchick Convention Center and Athletic Complex, Indiana University of Pennsylvania, Indiana, PA

2012 Webinars from Edutopia: The George Lukas Foundation Nation: “Six Leading Edges of Innovation in Our Schools”, “Bringing the Community to Schools”, “Unlocking the Secrets of College Retention”, “Reaching Students with Special Needs Through E-Learning”, Blended Learning Strategies for K-12 Leaders, and “Deepening and Strengthening Teacher Education”.

2011 “Using a Smartboard for Classroom Instruction” by Jason Isenberg, Indiana County Reading Council, Blairsville Elementary School, Blairsville, PA

2011 Council for Exceptional Children National Convention, National Harbor, Maryland

2011 ASCD. Association for Supervision and Curriculum Development. “Effective Supervision: Supporting the Art and Science of Teaching”. Webinar by Robert Marzano.

2011 ASCD. Association for Supervision and Curriculum Development. “Leading and Managing a Differentiated Classroom”. Webinar by Carol Ann Tomlinson and Marcia B. Imbeau.

2011 ASCD. Association for Supervision and Curriculum Development. “iPads in Schools: Authentic Learning Opportunities”. Webinar by Michael Fisher

2011 “Whiteboard Activities for Digital Literacy: Interactive Lecturing for an Interactive World”. Cengage Learning, Course Technology Webinar.

2011 Armstrong Indiana County Intermediate Unit 28 25th Annual Early Childhood Conference, Holiday Inn, Indiana, PA.

2011 Indiana County Reading Council, Kathy Miller, Author of Chippy Chipmunk Parties in the Garden, Indiana, PA.

2011 “Whiteboard Activities for Digital Literacy: Interactive Lecturing for an Interactive World”. Cengage Learning, Course Technology Webinar.

2010 Indiana County Reading Council, Chestnut Ridge Resort, Blairsville, PA

 “Reading Comprehension Strategies” By Steve W. Dunn

2010 Keystone State Reading Association, Board of Directors Meeting, The Penn Stater, Pennsylvania State University, State College, PA

2010 RtII Regional Forum, Pennsylvania State University, State College, PA

2010 “Financial Literacy: A Workshop for Elementary and Secondary Teachers”. Presented by the Indiana

 Gazette together with S&T Bank. S&T Bank Training Center, Indiana, PA

2009 38th Annual Teacher Education Assembly, Harrisburg, PA. “New Chapters in Teacher Education: Changes and Challenges”. The Pennsylvania Association of Colleges and Teacher Educators and the Pennsylvania Educational Research Organization (PAC-TE/PERA)

2009 56th Annual Conference for the Pennsylvania Council for the Social Studies, Frank J. Pasquerilla Convention Center , Johnstown, PA

2009 58th Annual Meeting of the Pennsylvania Council of Teachers of Math, Pittsburgh, PA

2009 2nd Annual Southern Alleghenies Learn and Serve Alliance, Mount Aloysius College, Cresson, PA

 “Impacting Communities through Service Learning”

2009 23rd Annual Early Childhood Conference, "Meeting the Challenge" sponsored by the Armstrong/Indiana County Intermediate Unit (ARIN IU28), Holiday Inn, Indiana, PA

2009 Indiana County Reading Council “Connecting Visual and Verbal Languages with Literacy Instruction”, Indiana, PA

2008 Keystone State Reading Association/International Reading Association “Connecting Storytelling to the PA Academic Standards”, Indiana University of Pennsylvania, Indiana, PA

2008 57th Annual Meeting of the Pennsylvania Council of Teachers of Mathematics, Lake Harmony, PA

2008 Pennsylvania Department of Education Bureau of Special Education PaTTAN Assistive Technology Expo, State College, PA

2008 Pennsylvania Diversity Institute for Higher Education Institutions, Pennsylvania Department of Education, “Advancing Every Young Child’s Potential: The Difference You Can Make”, State College, PA

 \* Advancing Each Young Child’s Potential: Overcoming Barriers, Accomplishing Success and Building

 Strong Futures

 \* Supporting English Language Learners

 \* Resources for Increasing the Emphasis on Cultural and Linguistic Diversity

2008 Southern Alleghenies Learn and Serve Alliance, Saint Francis University, Loretto, PA

 “Building Effective Service-Learning Partnerships”

2008 Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality

 Focus Group Meeting on Upper Elementary/Middle Level Chapter 49 Guidelines

 Courtyard Marriot, Monroeville, PA

2007 Pennsylvania Department of Education, Bureau of Teacher Certification and Preparation and Bureau of

 Educational Technology Webinar

 “Teacher Preparation Program Review Process Webinar”

2007 Family Behavioral Resources of Indiana

 “Understanding Autism Spectrum Disorders: An Introduction and Overview of Clinical Presentations and

 Treatment Modalities”

2007 Indiana University of Pennsylvania Center for Teaching Excellence

 “What Do The Best Teachers Do?” Presented by Ken Bain

2007 Indiana University of Pennsylvania Center for Teaching Excellence and Reflective Practice Group

 Faculty Development Workshop, Indiana, PA

 “Integrating Instructional Technology”

2007 Keystone State Reading Association, Council Leaders Board of Directors Meeting, The Ramada Inn and

 Conference Center, State College, PA

2006 Indiana University of Pennsylvania Center for Teaching Excellence and Reflective Practice Group

 Faculty Development Workshop, Indiana, PA

 “Civic Engagement and Responsibility as Student Motivators”

2006 Indiana County Reading Council, Indiana Country Club, Indiana, PA

 “Best Practices in Spelling and Vocabulary Development K-8”

 Language Arts Training Word Work, Spelling Strategies Versus Spelling Lists

 Presented by Steve W. Dunn

2006 Indiana University of Pennsylvania Center for Teaching Excellence and Reflective Practice Group

 Faculty Development Workshop, Indiana, PA

 “Energizing Ways to Recharge Your Classes”

2006 Indiana University of Pennsylvania Center for Teaching Excellence and Reflective Practice Group

 Faculty Development Workshop, Indiana, PA

 “Understanding and Motivating Millennial Students”

 Presented by Michele DiPietro, Carnegie Mellon University

2006 Newspaper in Education, Act 48 Teacher Workshop, Indiana Free Library, Indiana, PA

 Importance of Citizenship Education, Using Newspapers to Teach Across the Curriculum

 Presented by Mike Donnelly and Hastie Kinter

2005 Southcentral Pennsylvania Writing Project: Coming Together XII for Best Practices in Literacy Teaching

 Conversations About Reading and Writing K-College, Indiana University of Pennsylvania, Indiana, PA

 “Integrating Poetry Across the Curriculum”

2005 Pennsylvania’s Implementation of the No Child Left Behind Act, Indiana University of Pennsylvania, Indiana, PA with Dr. Gerald L. Zahorchak, Deputy Secretary for Elementary and Secondary Education

2005 The Framework for Teaching Workshop, Indiana University of Pennsylvania, Indiana, PA

 Co-Sponsored by The Center for Teaching Excellence and the College of Education

 Workshop Leader: Ms. Charlotte Danielson

2005 Indiana University of Pennsylvania, Indiana, PA

 Center for Teaching Excellence Advising Workshop

 Presented by Dr. Tom Brown of Thomas Brown and Associates

 Advising Issues: Supporting the Achievement and Success of At-Risk Students, Conceptual and Relational

 Issues in Advising, Pathways to Persistence

2004-2005 6:00 Series Presentations: Indiana University of Pennsylvania, Indiana, PA

2004 27th Annual Conference on Black History in Pennsylvania

 "Fifty Years After Brown vs. Board of Education"

 Indiana University of Pennsylvania, Indiana, PA

2003 "Doing Classroom Assessment as if Learning Matters Most: Seven Transformative Guidelines from

 Research and Best Practice" Professional Development Workshop Sponsored by The Reflective Practice

 Group and The Center for Teaching Excellence, Indiana University of Pennsylvania

2003 SMART Board Technology

 Presented by The University Libraries

 Indiana University of Pennsylvania, Indiana, PA

2003 Transition Planning for Students with Autism Spectrum Disorder

 Pennsylvania Department of Education

 Pennsylvania Training and Technical Assistance Network

 ARIN Intermediate Unit 28, Indiana, PA

2002 "Developing Curriculum for Mathematically Talented Students"

 Carnegie Mellon University, Pittsburgh, Pennsylvania

1. Information Technology Workshop, Mount Aloysius College

2001 "Women in Technology and Science: A Symposium"

 Indiana University of Pennsylvania, Indiana, PA

 IUP Women's Studies, the College of Natural Sciences and Mathematics, and the American Association of

 University Women

1999 IUP Center for Teaching Excellence Reflective Practice Group, Indiana University of Pennsylvania, Indiana, PA

\* The Role of Technology in Good Instructional Design

\* Developing a Philosophy of Teaching Statement

\* Creating a Professional Teaching Portfolio

\* Creating a Course Portfolio

\* Web Page Design

\* Distance Learning

1998 The Center for Teaching Excellence, Duquesne University, Pittsburgh, PA

1. The 12th Annual Early Childhood Conference: “Building Tolerance for Difference”, Indiana, PA
2. The Greenberg Seminar Program, American University, Washington, D.C.

The Effective College Teacher, The Interactional Classroom, Learning Styles and Assessment, Designing a Syllabus, Assessing Classroom Diversity

1996 16th Annual Consortium Conference: Other Voices, Other Choices:

 Toward a Feminism of Diversity: Sponsored by the Women’s Consortium of the Pennsylvania State System of Higher Education and the Tri-State Teaching Women’s Studies Group

 \* Gender Issues in the Classroom

 \* Feminism in the Classroom

1995 Mid-Atlantic Addiction Training Institute

 "High Risk Children, Families, and Behavioral Health"

 \* Improving Intervention Through Cultural Diversity \* Families Impacted by Crisis

 \* Developing Self-Esteem in Kids \* Developing Resiliency Skills in High-Risk Youth

 \* Teenage Addiction: Impact and Solutions \* The Recognition and Management of Suicidal Individuals

 \* Parenting for Prevention \* The Causes and Treatments for Post-Traumatic Stress Disorder

 \* Foster Children: What Can We Do For Them? \* Dealing with Difficult Kids

 \* Ten Characteristic of Violent/Angry Youth \* Prevention Strategies for the 21st Century

 \* Solving Conflicts in the Family

1993 Pennsylvania Sociological Society 43rd Annual Workshop, University of Pittsburgh, Pittsburgh, PA

1993 Indiana University of Pennsylvania Leadership Conference

* 1. Resident Assistant Professional Workshops

\* Cultural Diversity \* Alcohol and Drug Abuse \* Eating Disorders \* Codependency

 \* Rape Crisis Education and Intervention \* Dysfunctional Families \* Suicide

 \* Leadership Styles \* Self-Esteem \* Peer Pressure \* Setting Limits \* Abusive Relationships

 \* Depression \* Racism \* Listening Skills

#### PUBLICATIONS

Rutledge, S.A. (2005). *A Case Study of the Perceptions of Educators and Representation of Gender in the Curriculum of a Rural*

*School District*. (Doctoral Dissertation).

Jalongo, M.R., Malcolm, S., & Miles, S. (2000). Instructor's Manual for *Early Childhood Language Arts: Meeting Diverse Literacy*

*Needs Through Collaboration with Families and Professionals, 2 ed..* Boston: Allyn & Bacon.

Miles, S.A. (1996). *An Exploratory Study of the Factors Related to Enrollment Changes at Women’s Colleges Between the 1960’s and*

*1990’s.* (Master’s Thesis).

“Early Literacy Web Sites for Teachers, Parents, and Children “ in *Early Childhood Language Arts: Meeting Diverse Literacy Needs Through Collaboration with Families and Professionals, 2nd ed.*. Boston: Allyn & Bacon.

**PROFESSIONAL AND UNIVERSITY SERVICE**

2016-Current *Kappa Delta Pi Record*, Editorial Review Board, International Society in Education

2015-Current Member, Mount Aloysius College Curriculum Committee

2015-Current Website Content Manager, Education Department, Mount Aloysius College

2015- Current Contributor, NBC News Today Show Parenting Team

2013-Current Manuscript Reviewer for *Betwixt and Between: Education for Young Adolescents*

A Journal of the Pennsylvania Professors of Middle Level Education

2010-Current Manuscript Reviewer for *Pennsylvania Teacher Educator*

Pennsylvania Association of Colleges and Teacher Educators (A State Unit of the Association of Teacher Educators and The American Association of Colleges for Teacher Educators)

2015-2016 Reviewer, Pennsylvania Department of Education Major Program Review

2014-2016 New Faculty Mentor, Mount Aloysius College

2014-2016 Appointed to the Information and Computer Technology (ICT) Improvement Group by the Coordinator, Information Technology (IT) Program

2015 Selected as a Manuscript Reviewer for Teaching Strategies: A Guide to Effective Instruction, 10th ed. by Orlich, Harder, Callahan, Trevisan, Brown, and Miller.

2015 Invited to serve as a Manuscript Reviewer for Annual Editions: Child Growth and Development, 22nd ed. by Boyatzis and Junn

2015-2016 Indiana County Reading Council 2016 Literacy Day Planning Committee

2015-2016 Member, Mount Aloysius College Competency-Based Education Subcommittee

2015-2016 Member, Mount Aloysius College Mercy Presidential Scholarship Committee

2014-2015 Member, Mount Aloysius College Service Learning Committee

2014-2015 Appointed by MAC President, Mount Aloysius College-Wide Strategic Planning Committee

2013-2015 Appointed by MAC President, Mount Aloysius College Self-Study Steering Committee Member and Technology Coordinator, Middle States Commission on Higher Education, 2015 Review

2013-2015 Member, Mount Aloysius College Honors Societies Committee (Phi Theta Kappa and Delta Epsilon Sigma)

2011-2015 Coordinator, Mount Aloysius College College-Wide Faculty Resource Page

2015 Manuscript Reviewer for *Teaching Strategies: A Guide to Effective Instruction, 10 ed.* by Orlich,Harder, Callahan, Trevisan, Brown, and Miller.

2015 Manuscript Reviewer for *Annual Editions: Child Growth and Development, 22nd ed.* by Boyatzis and Junn

2015 Pennsylvania Department of Education Reviewer for the Major Program Review

2014 Appointed by MAC President, Mount Aloysius College Conference on Mercy Higher Education Committee Member and Technology Coordinator, 2014 Review

2014 Chair, Southern Alleghenies Learn and Serve Alliance 2014 Conference

 Making an Impact: Locally, Nationally and Globally

2014 American Association of University Women, Indiana County Branch Smart Start Workshop Committee

2014 Chaperone, Freshman Convocation, Washington, D.C. Trip

2014 Invited by MAC VPAA to participate in a Technology Roundtable with Fall Honors Lecturer

2014 Singer, Mount Aloysius College Opening Liturgy

2013-2014 Member, Mount Aloysius College Health and Safety Committee

2012 Invited to serve as a manuscript reviewer for the new edition of

 Mayesky, M. (2015) *Creative activities for young children*, (11th ed.). Albany, NY: Delmar Publishing.

2011-2012 Member, Search Committee for Senior Vice-President for Academic Affairs/Dean of Faculty

2011-2012 College-Wide Strategic Planning Committee

2011-2012 Faculty Affairs Committee

2011-2012 Chair, Center for Teaching Excellence Faculty Resource Page Subcommittee, Faculty Affairs Committee

2011-2012 Collegially Subcommittee, Faculty Affairs Committee

2011-2012 Social Media Policy Subcommittee, Faculty Affairs Committee

2011-2012 Member and Recording Secretary, Academic Technology Committee

2011-2012 Chair, Classroom Instruction Workgroup Subcommittee, Academic Technology Committee

2011-2012 Member, Electronic Portfolio for Faculty Promotion Subcommittee, Faculty Affairs Committee

2010-2011 College-Wide Strategic Planning Committee

2010-2011 Member, Faculty Affairs Committee

2009-2010 Chair, Faculty Affairs Committee and Brown Bag Lunch Event Coordinator

2009-2010 College Wide Strategic Planning Committee

2008-2009 Faculty Affairs Committee and Brown Bag Lunch Event Coordinator

2008-2009 Title III Evaluation Committee

2008-2009 Ad Hoc Committee Member, Strategic Planning Committee

2008-2009 College-Wide Strategic Planning Committee

2007-2008 Title III Committee

2007-2008 Faculty Affairs Committee

2007-2008 Chair, Operational Planning/Strategic Planning Workgroup on “Serving a Broad Spectrum of Students”

2006-2008 Keystone State Reading Association: Governmental Relations Officer

2005-2007 Department of Professional Studies in Education, Indiana University of Pennsylvania: Field Experiences

 Committee, Undergraduate Literacy Committee, Special Events Committee

2002-2003 Judicial Board, Mount Aloysius College

2002-2003 Retention Committee, Mount Aloysius College

2002-2003 Advising Issues Subcommittee, Mount Aloysius College

2001-2002 Faculty Growth and Mentoring Committee, Mount Aloysius College

1999-2001 Undergraduate Curriculum Committee, Department of Professional Studies in Education, Indiana University of Pennsylvania

1999 Doctorate in Curriculum and Instruction: Doctoral Student Handbook and Department Brochure

1998-1999 Graduate Student Assembly: Department of Professional Studies in Education Department Representative, Indiana University of Pennsylvania

1994-1996 Graduate Student Assembly: Sociology Department Representative, Indiana University of Pennsylvania

1993-1994 Seton Hill Government Association, Student Core Curriculum Representative

1992-1993 Student Pennsylvania State Education Association/National Education Association, Seton Hill University Chapter President

1991-1994 Seton Hill University Residence Hall Coordinating Committee

1991-1992 Seton Hill University Government Association, Senator

1991-1992 Residence Hall Board. Seton Hill College

1991-1992 Student Pennsylvania State Education Association/National Education Association Chapter Secretary: Seton Hill University

1991-1993 Seton Hill University Orientation Committee

#### COMMUNITY SERVICE/CIVIC ACTIVITIES/NON-PROFITS

2016 Civic Engagement

President, Welcome to Indiana

Indiana County Office of Planning and Development, Pennsylvania Department of Health and CDC Walk Works Volunteer:

Kid’s Walking Tour of Indiana: Where History Comes Alive!

Indiana Area Soccer Boosters

2015-2016 Civic Engagement

Zion Lutheran Preschool School Board Member, Created and maintain the preschool website at [www.zion-lutheran-preschool.com](http://www.zion-lutheran-preschool.com)

Indiana County Reading Council Literacy Day 2016 Committee

Indiana Area Soccer Boosters

Indiana Area High School Boys Soccer Team

Indiana Area Lacrosse Club

Indiana Area Junior High School Cross Country Team

Sue Hewitt Dance Studio

Indiana Love of Life 5K Participant

2014-2015 Board of Directors

Indiana County Reading Council Board of Directors, Membership Director

Affiliate of the Keystone State Reading Association and the International Reading Association

Planning Committee, Literacy Day 2015 “Race into Reading at the Library”

Zion Lutheran Preschool School Board Member, Created and maintain the preschool website at [www.zion-lutheran-preschool.com](http://www.zion-lutheran-preschool.com)

2014-2015 Community Service Activities

NASA Central Allegheny Challenger Learning Center, STEM Institute for Future Innovators, Indiana Technology Center, Web Site

Development

Indiana County Back to School Bash Volunteer

Indiana Area Soccer Boosters Banquet Committee

Indiana County YMCA Piranha Swim Team Volunteer and Banquet Committee

Sue Hewitt Dance Studio, Dancers with Heart and Sole Volunteer

Indiana Area School District 6th Grade Ethnic Festival Volunteer

2013-2014 Board of Directors

Zion Lutheran Preschool School Board Member, Created and maintain the preschool website at [www.zion-lutheran-preschool.com](http://www.zion-lutheran-preschool.com)

2013-2014 Community Service Activities

Indiana Area School District, East Pike Elementary School Volunteer: Field Trip Chaperone

 Coordinator of the 5th Grade Graduation Celebration

Yearbook Committee

Scholastic Book Fair Volunteer

Academic Fair Judge

Battle of the Faculties

Baking Committee for National Teacher Appreciation Day Luncheon

Fall Festival Volunteer

Indiana Area School District, Indiana Junior High School Volunteer: Ethnic Fair and School Dance Chaperone

Indiana Area Soccer Boosters, Assistant Coach for PA West Co-Ed U14 Travel Team and Jim Myers Memorial Soccer Tournament

Indiana County YMCA Piranha Swim Team Volunteer

Indiana Area Little League Volunteer

Sue Hewitt Dance Studio, Dancers with Heart and Sole Volunteer to benefit the Salvation Army

2011-2012 Board of Directors

Seton Hill University Alumni Association Board of Directors and Nominating Committee

Zion Lutheran Preschool Board of Directors- Member and Recording Secretary

Indiana County Reading Council Board of Directors, Vice President

Affiliate of the Keystone State Reading Association and the International Reading Association

2011-2012 Community Service Activities

Indiana Free Library Literacy Day Volunteer

St. Thomas More University Parish Meals for Mom and Dads

Indiana Area School District, East Pike Elementary School, Classroom Volunteer, PTA, Yearbook Committee, Fitness for a Cause

Volunteer, Field Trip Volunteer, Teacher Appreciation Luncheon Volunteer, 5th Grade Graduation Party Volunteer, 5th Grade

Memory Book Coordinator, School Photographer, Talent Show Volunteer, All-School Basketball Tournament Volunteer, Mother-Son Banquet Volunteer, Battle of the Faculties Volunteer and Academic Fair Judge

Indiana Area Soccer Boosters, U10 Head Soccer Coach

Indiana Little League Volunteer

Indiana County Back to School Bash Volunteer

2010-2011 Board of Directors

Seton Hill University Alumni Association Board of Directors and Nominating Committee

Zion Lutheran Preschool Board of Directors- Member and Recording Secretary

Indiana County Reading Council Board of Directors, Vice President

Affiliate of the Keystone State Reading Association and the International Reading Association

2010-2011 Community Service Activities

Indiana Free Library Literacy Day Volunteer

St. Thomas More University Parish: Meals for Mom and Dads, Valentine Making Party and Pancakes at Midnight Volunteer

Indiana Area School District, East Pike Elementary School, Classroom Volunteer, PTA, Teacher Appreciation Luncheon, Yearbook Committee, Baking Committee, Faculty and Staff Recognition Lunch, Science and Social Studies Fair Judge and Field Trip Volunteer.

Dancers with Heart and Sole volunteer to benefit the Salvation Army, Indiana, PA

Indiana County Back to School Bash

2009-2010 Board of Directors

Seton Hill University Alumni Association Board of Directors, Nominating Committee and Author of the Seton Hill University

Alumni Association Coloring and Activity Book (Sold as a Fundraiser at University Events)

Zion Lutheran Preschool Board of Directors- Revised, Reformatted, and Retyped Preschool Parent Handbook

Indiana County Reading Council Board of Directors, Vice President

Affiliate of the Keystone State Reading Association and the International Reading Association

2009-2010 Community Service Activities

St. Thomas More University Parish: Meals for Mom and Dads, Valentine Making Party and Pancakes at Midnight Volunteer

Indiana Area School District, East Pike Elementary School, Classroom Volunteer, PTA, Teacher Appreciation Luncheon, Yearbook Committee, Baking Committee, Faculty and Staff Recognition Lunch, and Science and Social Studies Fair Judge. Field Trip Volunteer (Phipps Conservatory and National Aviary), Breakfast with Dad volunteer

Dancers with Heart and Sole volunteer to benefit the Salvation Army, Indiana, PA

Indiana Area Soccer Boosters, Assistant Soccer Coach

Back to School Bash

IUP Women’s Club- Neighborhood Coffee Volunteer

St. Francis De Sales Catholic High School, Morgantown, WV 20th Reunion Planning Committee

2008-2009 Board of Directors

Zion Lutheran Preschool Board of Directors

Indiana County Stand for Children Board of Directors (Co-Chair of the Annual Indiana County Stand for Children Event)

Seton Hill University Alumni Corporation Board of Directors

2008-2009 Community Service Activities

Indiana Area School District/East Pike Elementary School

 Classroom Volunteer

 Parent Teacher Association: Teacher Appreciation Luncheon, Yearbook, Baking, and Refunding

St. Thomas More University Parish: From Our House to Yours/Meals for Moms and Dads, Valentine Making Party and Pancakes at

Midnight Volunteer

Girl Scouts of Western Pennsylvania, Daisy Girl Scout Leader of 16 Kindergarten-Grade 1 Girls

Girl Scouts of Western Pennsylvania Girl Scout Camp. Blue Spruce Park/Indiana County Parks. Publicity Director/Camp

Photographer/Camp Newsletter

2008 Board of Directors

The Center for Family Life: Affiliate of Indiana County Children and Youth Services

2007-2008 Board of Directors

Zion Lutheran Preschool Board of Directors

Indiana County Stand for Children Board of Directors

Seton Hill University Alumni Corporation Board of Directors

Indiana County Reading Council Board of Directors/Governmental Relations Officer to the Keystone State Reading Association,

Affiliate of the International Reading Association

2007-2008 Community Service Activities

\* East Pike Elementary School Parent Teacher Association, Indiana Area School District

 - East Pike Yearbook Committee/Page Layout/Editor

 - Classroom Homeroom Parent and Volunteer

 - Box tops for Education, Campbell’s Soup Labels for Education, Tyson Labels for Education Program

\* East Pike Elementary School, IASD: Science and Social Studies Fair Judge, Sponsored by the East Pike PTA

\* Zion Lutheran Preschool Classroom Volunteer

\* Volunteered at “A Celebration of Literacy: Featuring the Works of Beatrix Potter”

2005-2007 Board of Directors

Zion Lutheran Preschool Board of Directors

Indiana County Stand for Children Board of Directors

Indiana County Reading Council Board of Directors/Governmental Relations Officer to the Keystone State Reading Association,

Affiliate of the International Reading Association

2006-2007 Community Service Activities

Indiana Tennis Association Co-Director of Junior Tennis Programs

St. Thomas More University Parish: From Our House to Yours Volunteer

St. Thomas More University Parish: Summer Bible Camp Volunteer

Zion Lutheran Preschool Classroom Volunteer

Indiana University of Pennsylvania Women’s Club

Parent-Teacher Association Member East Pike Elementary School, IASD

East Pike Elementary School, IASD: Classroom/Homeroom Parent Volunteer/Coordinator and Field Trip Chaperone

East Pike Elementary School, IASD: Science and Social Studies Fair Judge, Sponsored by the East Pike PTA

East Pike Elementary School, IASD: Donuts for Dads Chair

East Pike Elementary School, IASD: Box Tops for Education, Campbell’s Labels for Education, Martin’s, Giant Eagle, Bilo Shopping Program

Ben Franklin Elementary School, IASD: National Geographic Society Geo Bee Judge

2005-2006 Activities

Indiana Tennis Association Co-Director of Junior Tennis Programs

 \* Developed and directed Indoor Kids Tennis Clinic in February and March 2006

 \* Planning Junior Tennis Lessons- Spring 2006

 \* Planning Junior Tennis League- Summer 2006

 \* Planning Indiana Open Junior Mixers- Summer 2006

 \* Publicity for Programs- Indiana Gazette, Private and Public Schools, Radio (Appeared on the Bill Otto Show on WDAD

 February 13, 2006

\* Indiana Tennis Association Board of Directors

St. Thomas More University Parish, Volunteer for the Meals for Moms and Dads Program

Zion Lutheran Preschool Classroom Volunteer

Indiana University of Pennsylvania Women’s Club- Project Linus Volunteer

Alice Paul House Charity Event, Hosted by the IUP Women’s Studies Center

East Pike Elementary School Box Tops for Education, Campbell’s Labels for Education

East Pike Elementary School, Science and Social Studies Fair Judge, Sponsored by the East Pike PTA

Sight Night Volunteer

Treasures for Children

Toys for Tots

Teddy Bear Fund Drive

Reeger’s Farm Market: Operation Tomato: Katrina Disaster Response

2004-2005 Activities

\* Zion Lutheran Preschool Classroom Volunteer: Taught Integrated Thematic Literature-Based Unit Activities on Quilts and

 The Polar Express

\* East Pike Elementary School, Science and Social Studies Fair Judge, Sponsored by the East Pike PTA

\* Sight Night Volunteer

\* St. Thomas More University Parish, Volunteer for the Meals for Moms Program

\* Indiana Tennis Association Board of Directors (Promoting Tennis in Indiana Youth)

\* Treasures for Children

\* Toys for Tots

\* Stand for Children Volunteer, Indiana County Children and Youth

\* IUP Friend of Women's Studies

Additional Experiences

\* Children’s Advisory Commission of Indiana County

\* Indiana Branch of the American Association of University Women

\* IUP Women's Club

\* Indiana Free Library: Shakespeare for Children Program

\* Indiana Tennis Association: Vice President, Board of Directors, Indiana, PA

\* St. Bernard/Newman Center Vacation Bible School: Arts and Crafts Teacher

\* Indiana Arts Council of Pennsylvania, Indiana, PA

\* New Growth Arts Festival, Indiana, PA

\* Historical and Genealogical Society of Indiana County, Indiana, PA

\* Assistant Brownie Troop Leader, Talus Rock Girl Scout Council, Indiana, PA

\* The Blossom Group: Children’s Preschool Program, Indiana, PA

\* Indiana Recreation and Parks Department: Assistant Soccer Coach, Indiana, PA

\* Pediatric Ward: Indiana Hospital, Indiana, PA

\* Clelian Heights School for Exceptional Children, Greensburg, PA

\* Seton Hill University Kindergarten, Greensburg, PA

\* American Cancer Society, Greensburg, PA

\* Seton Hill University Campus Girl Scouts, Greensburg, PA

\* Sundale Nursing Home, Morgantown, WV

\* Special Olympics, Morgantown, WV

\* West Virginia University Children’s Hospital, Morgantown, WV

**2015 and 2016 CURRENT PROFESSIONAL MEMBERSHIPS**

\* Pennsylvania Association of Colleges and Teacher Educators

\* Kappa Delta Pi: International Honor Society in Education

\* Association for Supervision and Curriculum Development

\* International Literacy Association

\* Keystone State Reading Association/Pennsylvania Reading Teacher Educator Membership

\* Indiana County Reading Council

\* Education Voters of Pennsylvania

**PAST PROFESSIONAL MEMBERSHIPS**

\* National Association for the Education of Young Children

\* Pennsylvania Association for the Education of Young Children

\* Pittsburgh Association for the Education on Young Children

\* Kappa Delta Pi: International Honor Society in Education

\* Association for Supervision and Curriculum Development

\* The Pennsylvania Association of Colleges and Teacher Educators (PAC-TE)

\* Pennsylvania Promise for Children, Pennsylvania Local Education and Resource Network (LEARN) Partner

\* National Parent Teacher Association (PTA) and the Pennsylvania PTA

\* Pennsylvania Educational Research Association

\* International Reading Association

\* Indiana County Reading Council

\* Keystone State Reading Association

\* Pennsylvania NAME (National Association for Multicultural Education)

\* Pennsylvania Council of Teachers of Math

\* Pennsylvania Council for the Social Studies

\* ARC and ARC of Indiana County

\* Women's Consortium of the Pennsylvania State System of Higher Education

\* National Association for Multicultural Education

\* American Educational Research Association

\* New England Educational Research Organization

\* Association for Supervision and Curriculum Development

\* American Association of University Women

\* National Coalition for Sex Equity in Education

\* National Women’s Studies Association

**TECHNOLOGICAL COMPETENCIES**

Smartboard, Course Management Systems, Web Site Design, Electronic Portfolios in Teacher Education, Online Education, Hybrid Courses, Spreadsheets, Word Processing Software, iPad Use in Education, Graphic Organizer Software, Online Education, Digital Photography, Presentation Software, Assistive Technology for Children with Exceptionalities, the Use of Blogging in Educational Settings, Social Media in Higher Education

**COMMUNITY CERTIFICATIONS**

1999 American Heart Association Infant and Child CPR

1997 American Red Cross Community CPR

1996 American Red Cross Lifeguard Training

1996 American Red Cross CPR for the Professional Rescuer

1996 American Red Cross Community First Aid and Safety

**INTERNATIONAL TRAVEL AND STUDY ABROAD**

2013 Dublin, Ireland

2013 County Wicklow, Ireland

2008 Vienna, Austria

2008 Paris, France

2001 Toronto, Canada

1999 Caribbean Islands

1998 Florence, Rome, Venice, and Tuscany Region, Italy

1988 Geneva, Zurich, Bern, Luzern, Montroux, and Adelboden, Switzerland

1988 Habere-Lullin, France